



**VET STUDIES - YEAR 12 in 2019  
COURSE SELECTION FORM**

Student Name: ..... Form Group: .....

Mobile: .....

**Student USI  
Number:**

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Please note: No applications can be processed without this unique student identifier number.

To apply for your Student USI Number go to  
<http://www.usi.gov.au/Pages/default.aspx>

VET Course Name: ..... Course Code: .....

Certificate Level: (eg. Cert II) .....

Host Institution/ Employer/ TAFE/ RTO .....

**Important information around scored assessments:**

There are a variety of qualifications available in VCE / VET Programs. Some of these provide credit towards VCE Units 1 and 2, others can provide credit towards VCE Units 1 – 4.\*

**1. Students undertaking VCE VET Unit 3/4 sequences with a scored assessment will be able to withdraw from one school based VCE study once course entry is confirmed.**

- A **request for withdrawal of VCE study form** will be available from the Senior School office in February 2019 for students who are undertaking an external VCE VET Unit 3/4 study.
- Students will then have **one week to complete and submit** the application form for processing after which time no withdrawal from a VCE study will be permitted
- In 2019, the following VCE / VET Programs will have a Unit 3/4 scored assessment (study score) and students will be able to withdraw from one VCE study.

- [Business](#)
- [Community Services](#)
- [Creative and Digital Media](#) (name change from 2017)
- [Dance](#)
- [Engineering](#)
- [Equine Studies](#)
- [Furnishing](#)
- [Health](#)
- [Hospitality](#)
- [Information, Digital Media and Technology](#) (name change from 2017)
- [Integrated Technologies](#)
- [Laboratory Skills](#)
- [Music Industry](#) (Music Performance and Sound Production)
- [Sport and Recreation](#)

<http://www.vcaa.vic.edu.au/Pages/vet/programs/scoredasses.aspx#link12>

**2. Students undertaking a VCE VET Unit 3/4 with no scored assessment:**

- will continue to undertake their full quota of studies in their school based VCE Program - (Five subjects at year 12 level).

.....  
Signature of Student

.....  
Signature of Parent/Guardian

### Students applying for an external VET Program:

- Both you and your parent/guardian will receive notification of your application details;
- Terri Wood, VET/VCAL Coordinator, will confirm your preferences and make applications with your preferred provider;
- Note there will be Information Days/Nights for each course. These will be held at the host venue **and are compulsory** to confirm your enrolment. You can expect your host school to send a letter confirming these date/s. **You will be required to complete internal enrolment forms.**
- The host school will inform Eltham High School if you are successful;
- Second round offers may be made where vacancies are available;
- Any withdrawals must be made by the VET/VCAL Coordinator;
- All VET studies will incur fees for materials. These fees are set by the provider and in 2018 fees ranged from \$130 to \$840\* depending on the course. Host schools may require students to purchase uniforms and/or text books. This will be an additional cost.

\* Equine studies incur significantly higher costs.

- If the materials fee is not paid to Eltham High School by **Wednesday, 20 February 2019** your VET Application may be withdrawn. This will mean you would need to resume your fully allocated VCE Course at school. (If you are experiencing financial hardship, payment arrangements can be made by contacting our Acting Business Manager, Lauren Keenan, on 9430 5101);
- VET classes begin Week 2 in 2019;
- VET classes and enrolments are finalised Week 4 of Term 1 in 2019.

### SWL Structured Work Placement may be a requirement or a recommendation for the VET Program.

These placements must follow Host requirements. Students and families are required to source their own placements. The Victorian State Government provides arrangement forms and guidelines. Please contact Terri Wood (VET/VCAL Coordinator) for advice as needed.

SWR Structured Work Place Recognition is available to students completing 80 plus hours of work placement. This may provide credits towards the completion of the VCE.

Eltham High School strongly recommends that students plan their SWL placement during school holidays.(excluding the Christmas break).

### Students enrolling in internal VET Program:

#### VET Hospitality: Kitchen Operations

- These students must complete the **VET Application Form**. Programs will appear on your subject selection printout.
- Your application to the school for VET study is to be completed and returned by **Monday, 13 August 2018**;
- Terri Wood, VET/VCAL Coordinator, will confirm your selection and make applications with your preferred provider.

**This application form is to be submitted with the Course selection sheet by:**

**Monday 13 August, 2018**